

## **The Wolf Lake Yacht Club Private Use Guidelines**

For the sake of consistency, your board has formulated the following guidelines for the use of the WLYC Clubhouse for private functions.

A private function shall be defined as a pre-planned occasion (i.e. graduation, birthday, anniversary, family reunion, etc.) where the upstairs of the clubhouse is set up and decorated for the event. The event must have board approval.

Usage of the club is for the PRIVATE USE OF THE UPSTAIRS ONLY. The kitchen may be used for food prep and serving. The outside deck and grounds can be used, however the downstairs and grounds are opened to the club members and their guests. Members are asked to please be courteous if you use the club facilities during a party. If you need the hall the day before check with the building and grounds chairperson to see if the hall is open.

Requests for the use of the clubhouse shall be made to the board in person or in writing (the hall usage form available on the website). Please state the reason for use, date and alternate date of the event. Capacity should not exceed 80 persons indoors.

Any private function must have a WLYC member present at all times. The club member shall be held responsible for the proper use of the premises and shall assume responsibility for any damages. Member shall be responsible to lock up, make sure all windows are locked and closed, lights out, garbage out of building, dishes are washed and put away, grills cleaned and put away, fire pit extinguished and no fire hazards remain.

There shall be no smoking in the clubhouse.

Members wishing to use the club for a private event are asked to make a \$80 donation to the club. Members must furnish all table coverings, paper products and decorations.

It is intended that the above guidelines will foster consideration among all the members of the WLYC. If you have any questions, please contact a member of the board.

Revised May 14, 2010.

**WOLF LAKE YACHT CLUB  
HALL USAGE APPLICATION  
(Members Only)**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

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**Contact Phone Numbers**

1. \_\_\_\_\_

2. \_\_\_\_\_

DATE OF  
EVENT: \_\_\_\_\_ TIME: \_\_\_\_\_

Alternate Date: \_\_\_\_\_ Time: \_\_\_\_\_

Number of People: \_\_\_\_\_

Type of Event: \_\_\_\_\_

I have read and understand the Rules and Guideline for Private Use of the Wolf Lake Yacht Club including the established **NO SMOKING** in the Clubhouse rule and only service to members for alcohol.

Member's  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approval Date: \_\_\_\_\_ By: \_\_\_\_\_

**PLEASE NOTE:**

The Club usage **fee of \$80.00** is due in full on or before the date of the scheduled party and should be given or mailed to the Treasurer. **Please return this form to:**

**Wolf Lake Yacht Club P.O. Box 528 Grass Lake, MI 49240**

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Deposit Received: \_\_\_\_\_ Date: \_\_\_\_\_

Paid in Full: \_\_\_\_\_ Date: \_\_\_\_\_