

**WOLF LAKE YACHT CLUB
HALL USAGE APPLICATION
(Members Only)**

Name: _____

Address: _____

Contact Phone Numbers

1. _____

2. _____

DATE OF
EVENT: _____ TIME: _____

Alternate Date: _____ Time: _____

Number of People: _____

Type of Event: _____

I have read and understand the Rules and Guideline for Private Use of the Wolf Lake Yacht Club including the established **NO SMOKING** in the Clubhouse rule and only service to members for alcohol.

Member's
Signature: _____ Date: _____

Approval Date: _____ By: _____

PLEASE NOTE:

The Club usage **fee of \$80.00** is due in full on or before the date of the scheduled party and should be given or mailed to the Treasurer. **Please return this form to:**

Wolf Lake Yacht Club P.O. Box 528 Grass Lake, MI 49240

Deposit Received: _____ Date: _____

Paid in Full: _____ Date: _____

**MEMBER USAGE OF THE WOLF LAKE YACHT CLUB
FOR PRIVATE USE
(June 2006 Revision)**

For the sake of consistency, your Board has formulated the following guidelines for the use of the WLYC Clubhouse for private functions.

A Private Function shall be defined as a pre-planned occasion (i.e. graduation, birthday, anniversary, family reunion, etc.) where the upstairs of the Clubhouse is set up and decorated for such, regardless of member or guest attendance. Exceptions: potlucks and mini (downstairs) birthday parties held after regularly scheduled Board Meetings, General Membership Meetings, Golf League Meetings, Fleet Meetings and Card Parties. Any other exceptions other than normal Club use **MUST have Board approval.**

Usage of the Club is for the Private use of the upstairs only. The kitchen may be used for food preparation; however, the downstairs and grounds are open to all Members and their guests. As always Club furnishings, (folding tables and chairs) will be available at 10:00 a.m. the day of the stated event unless other arrangements have been made and approved in advance by the Building and Grounds Chairperson.

Requests for the use of the Clubhouse shall be made to the board in person or in writing. Please state the purpose for use, who may be involved, date of the activity, plus an alternate date in case of conflicting dates. Capacity should not exceed 80 persons.

Any private function must have a WLYC Senior, Senior II or Life Member in attendance at all time, including early decoration of the Club if applicable. He/She shall be held responsible for the proper use of the premises and equipment and shall assume responsibility for any damage rendered thereto.

There shall be **NO SMOKING** within the Clubhouse unless prior Board approval is obtained.

Members wishing to have a private family or friend's get-together at the Club shall be charged \$80 for this use and must furnish all table coverings, paper goods, decorations, beer, liquor, mix and ice to be used. Anyone wishing to use the Club's beer tap or have access to the walk-in cooler, or locked storage areas should check with the Building and Grounds Chairperson for the availability a minimum of one week in advance. Please note: Minors (under 21 years of age) are not to be drinking or handling alcoholic beverages at any time. Also, if access to the walk-in cooler is approved, the cooler should be kept locked at ALL TIMES when not in use.

The member in attendance shall, at the close of the function, be expected to see that all the windows are closed; no potential fire hazards remain; all lights are out (except automatic lighting), especially in the winter months, no water is to be left dripping, the oven and all burners on the range and grill are to be turned off and finally, all of the upper and lower level doors are to be LOCKED. Also, all trash and belongings shall be removed and tables and chairs put away no later than noon the following day unless other arrangements have been approved by the Board.

If a member uses grills he/she is required to fully clean the grills and empty grease out of the grill. This includes the grills both inside and outside the Clubhouse. If the fire pit is used the fire must be extinguished before departure.

Member Hall Usage Continued:

Under NO condition shall the Clubhouse be allowed for use of any lewd or obscene presentations.

It is intended that the above guidelines will foster consideration among all the Members of the Wolf Lake Yacht Club. If you have any questions please contact a Member of the Board.